

Good morning all! This meeting is being recorded and we will post the slides and recording on our website.

Thank you - we are grateful!

Courtney Vashaw, Whitefield Public Library AP-NBRC-198, Rural Community and Entrepreneurial Center

Logan Johnson, Maine TREE Foundation - Scaling the Forestry Immersion Program (Forest Economy Program); AP-NBRC-160

Good morning, all - Grace Metzler assisting the Village of Constableville, Constableville Water System Infrastructure Improvements - AP-NBRC-155

Eric Weisenberger, Colonial Theatre Group, Inc. (Keene, NH) - AP-NBRC-154. Market Research, Development and Advertising Campaign.

Wendy Williams, Mid-State Health Center (Plymouth, NH) - Boulder Point Project, AP-NBRC-150 Catalyst Program

Kimberly Smith, City of Presque Isle (Maine) AP-NBRC-129. Renovation commercial kitchen of our emergency shelter/large event venue.

Are we doing intros? I am C.J. King, Grace Cottage Family Health & Hospital, Townshend, VT - new primary care clinic building project

If we've submitted revisions, and our application has been approved to "award," where/how does that get reflected in the portal?

Katie Ramirez, Economic Development Specialist, City of Augusta, Maine. Renovation of HVAC system for Buker Community Center - Child Care Center. AP-NBRC-130

CJ King (External)

Are we doing intros? I am C.J. King, Grace Cottage Family Health & Hospital, Townshend, VT - new primary care clinic building project

Intros were mentioned in the housekeeping slide. It's great to see who is on the line and all the great projects 😊

Good morning, I'm from the Dover & Foxcroft Water District. West Main Street Water Main Project,

Dan Poor, AP-NBRC-159, Cornish Community Initiative. Seeing the slides for the first time in one of these. Yeah

Dan Roy, AP-NBRC-205, Catalyst Program for Water/Sewer Infrastructure - Town of Essex, VT

Courtney Vashaw- Whitefield Public Library (Unverified)

If we've submitted revisions, and our application has been approved to "award," where/how does that get reflected in the portal?

When revisions have been completed and accepted by NBRC, you will receive a notification that a "subaward" has been created. The grant agreement will be created after funds have been obligated.

Will we get an email with that information?

Kelly Black- AP-NBRC-192 Adirondack Community College, waste water infrastructure study

Courtney Vashaw- Whitefield Public Library (Unverified)

Will we get an email with that information?

Yes, it should be an automated notification by email. You can also log into the application record and it should say "converted to award" as the status.

It does in the GSM. But no email yet. And it's still only showing up under the application tab.

If NEPA has been completed for another funder such as the Maine Drinking Water Program for SRF funding, does that review transfer directly to NBRC?

Following on Louis' question: If we have a completed NEPA through another funder, is there a place we should upload it in the GSM?

Louis R Durgin Jr. (Unverified)

If NEPA has been completed for another funder such as the Maine Drinking Water Program for SRF funding, does that review transfer directly to NBRC?

no. If that information was included in the NEPA Intake Form, as the NEPA assessment is done, our consultant would connect with the MDWP to determine if the NEPA they completed is sufficient for us to adopt.

Ok thats what I thought. Thank you

Courtney Vashaw- Whitefield Public Library (Unverified)

Following on Louis' question: If we have a completed NEPA through another funder, is there a place we should upload it in the GMS?

that information should be contained within your NEPA Intake Form. If NEPA has been completed for another state or federal funder it is possible NBRC can adopt that NEPA.

Thank you, Casey!!

FYI: there are groups out there trying to charge for SAM registrations. You should never have to pay for this reg. renewal it is free !

Casey Haynes, so, we still have to renew our SAM expiration though, right?

For Forest Economy and Timber for Transit grantees - if you're choosing to utilize LDD assistance, that should be identified prior to submitting negotiations, as we'll need to add an LDD line item to the project budget.

Eric V. Weisenberger - The Colonial (Keene) (Unverified)

Casey Haynes, so, we still have to renew our SAM expiration though, right?

After refreshing the connection to SAM.gov, your account is showing you're all set through 11/8/25, so I'd guess it had been renewed somewhere along the line and you don't need to do anything else there.

Can an LDD be added to the GMS system for direct access?

Can you please give me an update on AP-NBRC-182 - Greenville? Are we all set with the negotiations? Thank you.

Casey Haynes

After refreshing the connection to SAM.gov, your account is showing you're all set through 11/8/25, so I'd guess it had been renewed somewhere along the line and you don't need to do anything else there.

Oh wow... ok! That's incredible news. Thank you, sir.

Can you please save the chat for today as well as the rest of the webinar - don't want to miss something. Thanks

Perfect thanks!

Grace Metzler (Unverified)

Can an LDD be added to the GMS system for direct access?

LDDs are able to work in the GMS to support grantees.

This may be touched on later in this session, but I wanted to ask, The Sept 2024 compliance manual has a signature page, "Acknowledgement of Receipt", that the AO must sign and date. Does this get submitted the same time with the Grant Agreement, or no?

Super brief primer on initial LDD help in the GMS (check the Toolkit for detailed steps):

- Once the grant agreement is signed, you will have several draft progress reports (not due until later)
- Request a LDD review on at least one of those reports--that will give the LDD access to view your award record going forward

Michael Roy (External)

Can you please give me an update on AP-NBRC-182 - Greenville? Are we all set with the negotiations? Thank you.

Yes, you're all set and we'll be obligating funds for this project shortly.

We are a local municipality. The project is simply buying kitchen equipment to be installed inside the kitchen. As such, we do not fully understand why we need an LDD or a NEPA. Can you please address that for me? Thank you,

Village of Constableville had sent 2 emails with outstanding questions about requested revisions (AP-NBRC-155) - one through the collab tab and one direct email to admin@nbrc.gov from gracemetzler@lewiscounty.ny.gov asking for a change to our AO in GMS- can you confirm that they were received? I have some time set aside today to finalize changes with approval from NBRC.

Kim Smith, City of Presque Isle (Unverified)

We are a local municipality. The project is simply buying kitchen equipment to be installed inside the kitchen. As such, we do not fully understand why we need an LDD or a NEPA. Can you please address that for me? Thank you,

If you did not request an LDD waiver, you re required to contract with an LDD. As it relates to NEPA, all NBRC funded projects require NEPA review. A grantee must satisfy NEPA to secure a Notice to Proceed.

Grace Metzler (Unverified)

Village of Constableville had sent 2 emails with outstanding questions about requested revisions (AP-NBRC-155) - one through the collab tab and one direct email to admin@nbrc.gov from gracemetzler@lewiscounty.ny.gov asking for a change to our AO in GMS- can you confirm that they were received? I ha...

Will check in with you separately on this today, Grace!

Grace Metzler (Unverified)

Village of Constableville had sent 2 emails with outstanding questions about requested revisions (AP-NBRC-155) - one through the collab tab and one direct email to admin@nbrc.gov from gracemetzler@lewiscounty.ny.gov asking for a change to our AO in GMS- can you confirm that they were received? I ha...

Thanks for your patience! I know Adrienne has been working furiously through Catalyst negotiations. Tagging her here so she knows to check your project 😊 Adrienne Harrison

Sorry - I process questions slowly. 2 Questions: For NTP - the NEPA form mentions that NTP can't be issued prior to Oct 1 of the award year. For this round, is that 2024, or is that this Oct 1 2025?

Thank you!

Margot Holmes (Unverified)

Sorry - I process questions slowly. 2 Questions: For NTP - the NEPA form mentions that NTP can't be issued prior to Oct 1 of the award year. For this round, is that 2024, or is that this Oct 1 2025?

This needs to be updated and that date removed. The NTP cannot be issued until all steps have been completed required for the NTP.

For the match dollars - you mentioned that it has to match exactly with what is in the application. Should a source come through with a slightly adjusted amount than expected but alternate funds are found to fill in that amount, is that acceptable, or does everything have to line up exactly? Is it just the total amount, or is the sources as well that have to match?

Or a source suddenly no longer be a source, but we can make it up somewhere else?

Thank you!

Thank you!

Thank you all!

Thank you so much!

Thanks, all!

thanks for your human support!

Thank you!

Thank you!

Thank you, everyone, for your time, hard work, and support!

Thanks for everything!

11:31 AM Meeting ended: 1h 46m 28s Attendance [Download the attendance report](#)